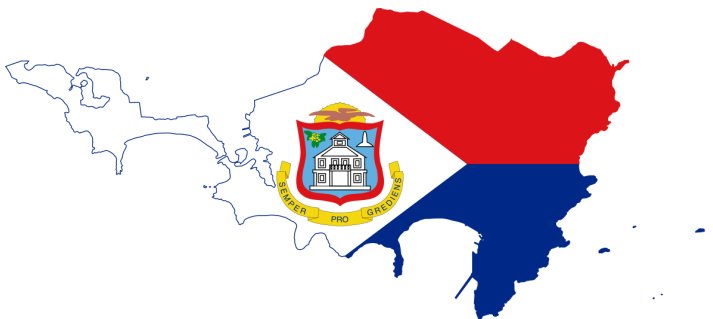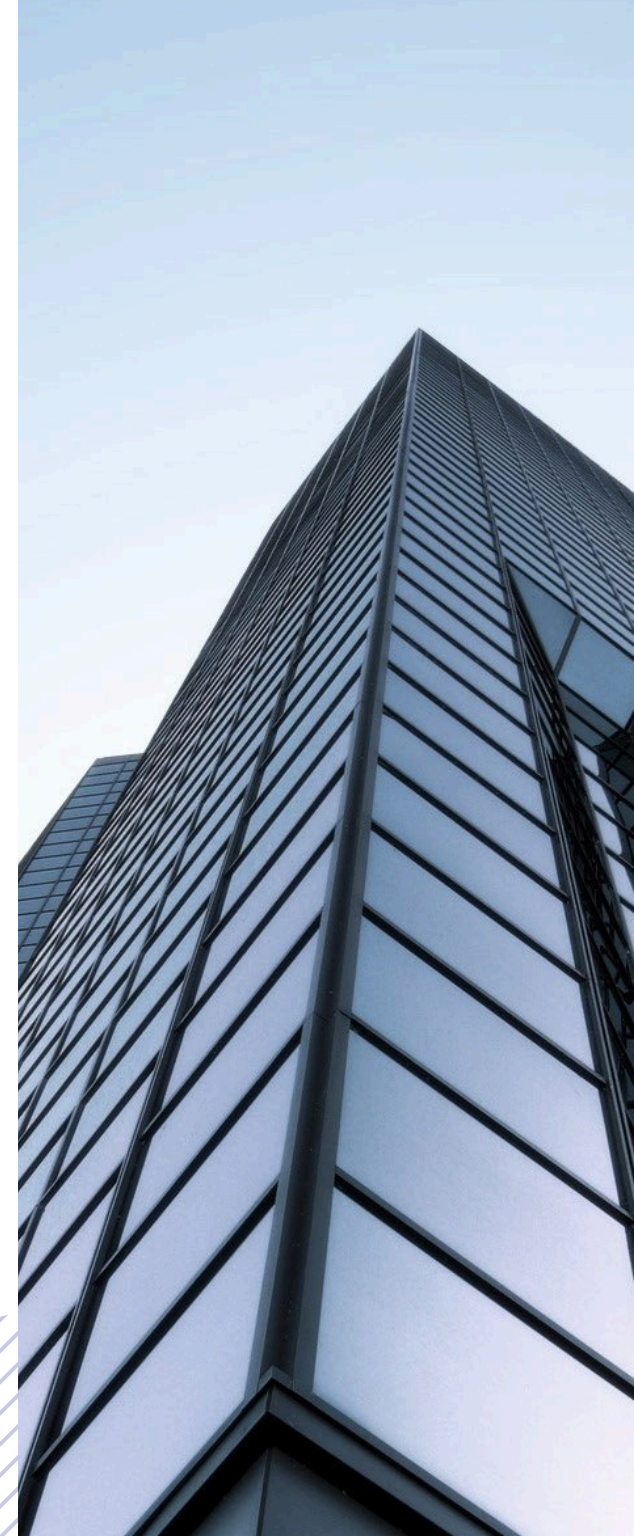# Payroll Pro
HRM

Payroll and
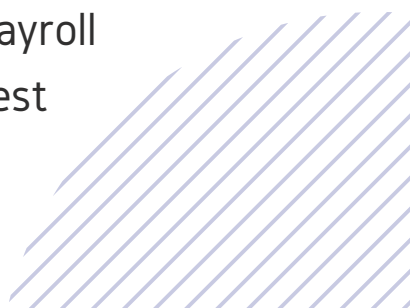Human Resources
Software

About Us

Payroll Pro HRM is a fully integrated Payroll and Human Resources software solution created specifically for clients based in the Caribbean. Payroll Pro HRM is incredibly flexible, serving clients of all sizes, from small and medium companies to multinationals and governments, with the same superior levels of quality and performance across the board. Furthermore, Payroll Pro HRM is ideally suited for a diverse range of industry sectors, serving governments, hotels, restaurants, consultancy and auditing firms, banks and other financial institutions, small businesses, recruitment agencies, lawyers, and many other types of clients. Each industry sector has its own set of payroll requirements and preferences, and Payroll Pro HRM can address them all equally well.

Payroll Pro

Payroll Pro HRM is touted for its exceptional adaptability, not only to the latest market, legal and industry changes, but also to the unique ever-evolving needs of our individual clients. We incorporate the wishes of our clients into Payroll Pro HRM on a continual basis, and also deliver custom-made payroll solutions. In essence, Payroll Pro HRM is the resulting product of truly listening to and implementing our clients' specific requests, which is exactly what makes this software package so impressive in its functionality and user-friendliness. Add its remarkable interfacing capabilities along with our local support teams of IT consultants who bring over 20 years of knowledge and experience in payroll management and local tax law to the table, and you have the most complete and best supported payroll software in the region.

Payroll Features

- Completely integrated Human Resources Management Module
- Employee, Manager and Accountant Self-Service Portals
- Mobile App
- Calculations always based on the most up-to-date tax tables and changes
- Memorized Reports that are up to date with the current local laws and regulations
- Interfaces with all local banks
- Interfaces with all Accounting System Software Packages
- Interfaces with all Time-Clock Systems
- Multi-currency net pay
- Unlimited users
- Multi-company and Multi-country in one
- Attractive price
- Customizable role-based protected to ensure maximum security

Human Resource

All activities of the HR department are integrated into the new software. Apart from digital personnel file and wage information, there are a lot of available functionalities such as:

- Recruitment Module
- Registration of Performance Evaluations
- Work Permit Registration
- Sick Leave
- Holiday Registration
- Registration of Provided Equipment
- Organization Chart

Since all the Payroll and HRM information is recorded in one system, it will save you a lot of time and provide you with an overall insight and grip on all your HR processes.

Human Resource Modules

- Automated checklists
- Reminders
- Trainings module
- Organization chart on function or department
- Mailmerge on standard documents
- Personnel files
- Disciplinary actions
- Recruitment module
- Scheduling and time registration
- and many more

We believe in efficiency, that is why we developed an integrated HRM and Payroll solution. With the HR Module you work better, faster, more reliable and it reduces your workload.

Self Service Portals

Our Employee Self-Service (ESS) Portal is a web-based application—designed to work with Payroll Pro HRM—that enables employees to literally serve themselves (using any device) to meet their HR-related needs. At the same time, the portal reduces the more tedious tasks of HR, saving time and effort that can be better used within the company. Everybody wins!

The portal allows employees to view, download, and print all their pay slips and wage tax cards, as well as review personal information and register sickness. Employees can also request vacation time and receive approval from HR through the portal.

The Manager Self-Service (MSS) Portal will accommodate companies that use a complex approval process involving department managers approving vacations and have access to several dashboards and overviews.

Accountant Portal

The Accountant Portal, which can be customized with the logo of the accountant on the login screen, is an incredibly useful tool for all accountants and their clients.

The Accountant Portal is a self-service portal that allows the clients of accountants to log into the portal to carry out some tasks independently such as:

- Contact the accountant
- Download pay slips and wage tax cards
- View personal information of its employees
- Have an overview of each of its employee
- Access external links
- Create a new employee
- Have an overview of the overtime registrations
- Register new payroll mutations (in bulk)
- Precheck the pending payroll
- Access reports
- Have an overview of employees on vacation

With the Accountant Portal the client of the accountant can thus perform a series of tasks without having to depend directly on the accountant each time. This way both the accountant and its client can work more efficiently.

Key Features Portals

- Web-based
- Enables effective and direct communication between employee and HR
- Easy-to-use dashboards
- Portal accessible by any device and on any platform
- Employee can:

  -View, download and print pay slips and wage tax cards

  -Register sickness

  -Request vacation time

  -Make any request to HR

  -Review personal information

One of the more unique highlights of the ESS Portal is the employee's ability to ask the HR department any question. Whether the employee needs a bank reference letter, a new ID badge, or anything else, the request can be placed though the online ESS Portal, and the answer will be reported back to the employee via the portal. Now that's efficient!

Mobile App

Innovation is key for Payroll Pro HRM, which is why a mobile app is also available to all users of Payroll Pro HRM.

Through the mobile app, that can easily be downloaded via the Google or Apple store, an employee can access their payroll and HR personal information with the click of a button from anywhere at any time.

What can you do via the mobile app?

-Download your pay slip

-Download your wage tax card

-Chat with your HR department

-Take a leave of absence or call in sick

-Request vacation

-Have an overview of all your personal information

Imagine having all that information in the palm of your hand!

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